

# TEP/PCC offers three telecourses

Three telecourse offerings are included in the TEP/PCC Schedule this fall. A telecourse is an integrated course of study in a subject that can be taken at home and utilizes textbooks, study guides and television viewing. Telecourse times for orientation and viewing are listed below. For additional information and fees, see the TEP/PCC Fall Schedule.

## Management Fundamentals BA 206—Section 705-012

**Orientation**—Monday, September 23, 4:30-6 p.m., Building 50, Executive Dining Room.

**Viewing Times**—(One hour per week): KOAP-TV (Channel 10), Monday/Wednesday, 12 noon-12:30 p.m. or Saturday, 11 a.m.-12 noon. Cable TV (Liberty Channel 9, Storer 29 or Rogers 33), Monday, 12 noon-1 p.m., or Tuesday, 10-11 p.m., or Thursday, 10-11 p.m.

## General Psychology PSY 201—Section 705-352

**Orientation**—Tuesday, September 24, 4:30-6 p.m., Building 50, Executive Dining Room.

**Viewing Times**—(One hour per week):

## PC short courses available this fall

PCC/TEP will offer personal computer short courses during late afternoon and evening hours this fall. Participants should take an introductory computer course or have equivalent knowledge before registering. Offerings will include:

PC Familiarization  
Microcomputers: Programming in BASIC  
LOTUS 1-2-3 (I)  
LOTUS 1-2-3 (II)  
Multimate  
Word

In addition to these Beaverton courses, Computer Applications: Programming in BASIC will be offered in Forest Grove. See individual course listings in the TEP/PCC fall schedule for class day and times.

## TEP/PCC courses

# Fall term instructors needed

Corporate Education is accepting applications for qualified instructors in computer science, drafting, electronic engineering technology and management courses to be offered as part of the TEP/PCC fall term program.

The courses begin the week of September 23 and classes will be held in late afternoon or early evening hours at Tek.

Instructors must meet college criteria and are paid by Portland Community College via the standard part-time instructor rate. PCC is an affirmative action, equal opportunity institution.

All positions require a Master's degree in the subject area and on-the-job experience and expertise.

KOAP-TV (Channel 10), Monday/Wednesday, 12:30-1 p.m. or Saturday, 1-2 p.m. Cable TV (Liberty Channel 9, Storer 29 or Rogers 33), Monday, 6-7 p.m., or Tuesday, 8-9 p.m., or Saturday, 8-9 p.m.

## Introduction to Computers CS 121—Section 705-152

**Orientation**—Thursday, September 26, 4:30-6 p.m., Building 50, Executive Dining Room.

**Viewing Times**—(One hour per week): KOAP-TV (Channel 10), Tuesday/Thursday, 12:30-1 p.m. or Saturday, 2-3 p.m. Cable TV

## 'Executive' MBA orientation slated

An orientation on the new Executive MBA program offered by the University of Oregon will be held on Friday, August 23, 1-3 p.m., in the Tech Center (50) auditorium.

The program, for upwardly mobile managers, provides knowledge, skills and insights needed to move into top level, general management positions. It focuses on the executive who must make operational and strategic decisions in a highly competitive environment.

Most courses will be held in the Beaverton area with the first class in January 1986 and graduation in July 1987. The program is eight quarters long. Graduates will receive a standard MBA from the U of O.

For more information, call Mary Bagley (Corporate Education), 627-8470.

## Engineering advising set

Dr. Khalid Khan, dean of the School of Engineering, University of Portland, will advise students from Tek on Thursday, August 22, in Building Y6. For an appointment, call Laura Allen (Corporate Education), 627-8471.

Employees interested in these positions should send a resume to Diane Mulligan (PCC/TEP On-Site Program director), Y6-047, no later than Tuesday, August 20. For information, call 627-8042.

Fall term positions include:

**Computer Familiarization** and Software Workshops

**BA 111**—The Computer in Business

**CS 150**—Computing Fundamentals

**DRF 6.158**—Introduction to Computer-Aided Drafting

**DRF 6.218**—Geometric Dimensioning and Tolerancing

**EET 110**—Programming for Electronics

**EET 111**—Electronic Circuits and Devices I

**EET 112**—Digital Systems I

**SDP 216**—Budgeting for Managers

(Liberty Channel 9, Storer 29 or Rogers 33), Tuesday, 12 noon-1 p.m., or Wednesday, 8-9 p.m., or Friday, 7-8 p.m.

**Lab**—Sign up for days and times for computer lab work at Orientation.

## Associate degrees offered fall term

Beginning fall term, Corporate Education in conjunction with Portland Community College will offer Associate Vocational/Technical on-site degree programs in the following areas:

- Computer Software Technology/Data Processing
- Machine Tool Technology
- Technical Writing (Certificate Program)

For additional information, consult the Corporate Education 1985/86 Catalog, available August 22 at Education sites.

## Marylhurst forms wanted

Tek employees planning to enroll in Master's degree classes at Marylhurst College fall term must submit registration forms to Laura Allen, Y6-047 by Tuesday, August 27. For more information, call 627-8471.

## Arrives August 22

# Education catalog scheduled

Tek's Corporate Education 1985/86 Catalog will arrive on Thursday, August 22. Corporate Education programs provide employees' opportunities to renew their commitment to development. The programs have been updated to ensure relevancy to business objectives.

The catalog includes information on TEP/PCC Two Year Transfer, Vocational/Technical, Non-Credit/Professional Development, Prepayment and Tuition Re-

# New MBA course set

University of Portland will offer a new MBA course this fall on Innovation and Technology Management which provides an overview of innovation and technology in management, especially as it relates to research, development and design functions.

Concepts of innovation, creativity, technology, forecasting, intellectual property, marketing of technology and the entrepreneur will be discussed. Specific methods of technology forecasting, factor analysis, project management and study of the future will be presented.

Instructor will be Chuck Bauer (Tek Bipolar Product Conventional package unit manager). He received his B.S. in Materials Science & Engineering from Stanford in 1972, and M.S. in Metallurgical Engineering from Ohio State in 1975, his PhD in Materials Science and Engineering from OGC in 1980 and is currently enrolled in the University of Portland MBA program.

For information about the Tek MBA program, call Mary Bagley, 627-8470. To register for the Innovation and Technology Management course, call Darlene Rose, School of Business Administration, U of P, 283-7224.

fund Programs.

Interested employees may acquire a catalog from Education Sites:

Corporate Education	Y6/047
Building Y3 General Services	Y3/343
Clark County Personnel	C1/626
Education and Training	74/Lobby
Forest Grove Personnel	F1/394
Merlo Road General Services	53/055
Walker Road Personnel Office	94/321
Westgate General Services	51/295
Wilsonville Training/Development	63/658
Vancouver General Services	08/494

Distribution will include Agenda and Secretary Guide mail lists. For additional copies, call the message line, 627-8484.

## PCC registration dates announced

Prepayment registration for TEP/PCC fall term will be held at the Corporate Education office, Y6-047, on the following dates:

- Tek, Cascade, Rock Creek Southeast and PCC off-campus courses: August 26-30 and September 3.
  - Sylvania campus courses: September 4-9 by appointment only.
- Fall term PCC schedules are available at all Tek Education sites.

## Test before study improves chances

Taking a test before you go to class can improve your chances for a good grade at Clark College in Vancouver.

Placement tests for writing and math will be offered by Clark College counseling staff on Wednesday, August 21, 2-4 p.m., in C-1 Conference Room T-2; and on Wednesday, September 4, 1-3 p.m. in C-1 Conference Room T-1.

Testing, including grading and interpretation of test results by a college advisor, can be completed within the two-hour time period. Cost for the test is \$4.83; checks should be made payable to Clark College.